

RTO Training and Assessment Resource Development

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We develop and write units of competency and non- competency training and assessment material, tailored to your learner's industry with validation input from those that work in the industry.

With each written resource package, we provide:

- A detailed lesson plan
- Assessment and learning tool
- Student resource connections resource tools
- Trainer's guide and
- Unit mapping.

We believe our methods are cost effective as we charge an hourly development flat rate of \$65 with a maximum charge of 10 hours per unit and work with you on designs.

*** we also develop non accredited training courses that suit your workplace/ industry needs ***

Detailed lesson plans

Examples

- Each element and performance criteria listed
- Example points for topic discussions for each element and performance criteria listed
- Additional handout and website links for trainers' purpose
- Assessment method mapped against each element and performance criteria listed
- Possible additional information or equipment requirements
- Material reviewed by Industry for correct terminology and information

Student learning material

Examples

- Student learning book covering:
 - Handouts
 - Links to YouTube clips
 - Links to website
 - Links to practice quizzes
 - Assessment material (see below)
 - Assessment cover sheet

Assessment Material

Examples

- Student assessment material:
 - Written questions
 - Case Studies
 - Work place experiences
 - Research
 - Third party reports
 - Multiple choice
- Trainer's guide / answer sheets


Other Supplied Material

- Unit mapping
- Industry policy and procedure demo books (Community industry and Business only)
- Audit support documentation
- Validation material on request

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[Click Here for a clearer & more detailed online example review.](#)

Or go to our website: www.communityls.com.au




Training & Assessment Session Plan - CHCCCS021 Respond to suspected Abuse (Disability Focus).

Session Plan & Support delivery

This unit describes the skills and knowledge required to identify signs of possible abuse, take appropriate action according to role and responsibilities and minimise the risk of abuse to a person. This unit applies to workers in a range of community services contexts.

Element	Performance criteria	Topic discussion	Additional info	Assessment method (mapping)	Additional
		Introduction <ul style="list-style-type: none"> Who am I? Housekeeping Emergency procedures DHS Session Overview 	Website PDF: Dignity, respect, and safer services, 'Victoria's disability abuse prevention strategy' . (Hard Copy in Folder) Website Word Doc: Responding to allegations of abuse involving people with disabilities (Victoria) (Hard Copy in Folder) Website PDF: Abuse of Persons with Disabilities (Hard Copy in Folder) Website PDF: Violence and abuse of people with disability at home (Hard Copy in Folder)		Session day: Session Time: Additional Equipment:
1. Identify suspected abuse	1.1 Identify signs of suspected abuse.	Trainer's Overview: Signs of suspected abuse Handout: Types and Signs of Abuse <ul style="list-style-type: none"> Signs of physical abuse Signs of sexual abuse Signs of mental mistreatment/emotional abuse 	Handout: Types and Signs of Abuse YouTube: Abuse, Neglect, and Exploitation	Written Question 1 Multiple Choice: 2 Case Study 1: Q1 Case Study 2: Q2 Research Assessment: 1, 5	Session day: Session Time: Additional Equipment:



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Assessment Submission Cover Sheet

Learner Name: _____ Unit Commencement Date: _____

Assessment instructions:

Please attach this cover sheet to the assessment tasks being submitted to your assessor.

Please tick tasks to indicate what you are submitting for assessment.

When answering questions students must,

- Read the question carefully to make sure they fully understand what is being asked of them.
- Follow the instruction that's in the questions such as, **EXPLAIN** – Where this word is used, students are required to offer an explanation
- Answer all questions identified in the Assessment Instructions

Student support learning material:

- Website PDF: [Dignity, respect, and safer services, 'Victoria's disability abuse prevention strategy'](#).
- Website Word Doc: [Responding to allegations of abuse involving people with disabilities](#) (Victoria)
- Website PDF: [Abuse of Persons with Disabilities](#)
- Website PDF: [Violence and abuse of people with disability at home](#)

Required Assessments:	Tick
1. Complete Written Question Assessments: Written Question Assessments	<input type="checkbox"/>
2. Complete Multiple Choice Questions Assessment: Multiple Choice Questions Assessment	<input type="checkbox"/>
3. Complete Case Study Assessments: Case Study Assessments	<input type="checkbox"/>
4. Complete Research Assessment: Research Assessment	<input type="checkbox"/>
5. Monthly Training Log (Trainer only)	<input type="checkbox"/>

I declare that the work I have attached to this cover sheet is my own work.

Learner Signature: _____	Submission Date: _____
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Please feel free to contact us to discuss / develop your RTO Training and Assessment Resource Development requirements or needs: admin@communityls.com.au / phone: 0437 223 234

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Types and Signs of Abuse

It has been estimated that roughly two-thirds of those harming a vulnerable adult are family members, most often the victim's adult child or spouse. Research has shown that in most instances the abuser is financially dependent on the vulnerable adult's resources and have problems related to alcohol and drugs.

Stay alert to the different types of abuse.

The word abuse covers many different ways someone may harm a vulnerable person.

Physical abuse is intentional bodily injury. Some examples include slapping, pinching, choking, kicking, shoving, or inappropriately using drugs or physical restraints. Signs of physical abuse:



Sexual abuse is non-consensual sexual contact (any unwise). Examples include unwanted touching, rape, sodomy, coerced explicit photography. Signs of sexual abuse:

Mental mistreatment or emotional abuse is deliberate emotional pain. Examples include intimidation, coercion, harassment, treating an adult like a child, isolating an adult behaviour, and yelling or swearing which results in mental

Exploitation occurs when a vulnerable adult or his/her his person's profit or gain. Examples include illegally withdrawing, stealing things out of the vulnerable adult's house. Signs of

Neglect occurs when a person, either through his/her act to maintain the vulnerable adult's physical or mental health water, clothing, a safe place to live, medicine, etc.

Self-neglect occurs when a vulnerable adult fails to protect. Examples include a vulnerable adult living in hazardous, or or water. Signs of self-neglect:

Abandonment occurs when a vulnerable adult is left without care. Examples include deserting a vulnerable adult in a means of getting basic life necessities.

Signs of physical abuse

- Bruises, black eyes, welts, lacerations, and rope marks
- Broken bones
- Open wounds, cuts, punctures, untreated injuries
- Broken eyeglasses/frames, or any physical signs of
- Laboratory findings of either an overdose or under
- Individual's report being hit, slapped, kicked, or in
- Vulnerable adult's sudden change in behaviour
- The caregiver's refusal to allow visitors to see a

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Trainers Assessment Log and Mapping

Element	Performance criteria	Assessment method (mapping)
1. Identify suspected abuse	1.1 Identify signs of suspected abuse.	Written Question 1 Multiple Choice 2 Case Study 1 (Q1) Case Study 2 (Q2) Research Assessment: 1, 6
	1.2 Review all available relevant information.	Written Assessment: 5 Case Study 2 (Q1, Q2) Case Study 3 (Q3)
	1.3 Record concerns and actions taken according to organisational requirements.	Written Assessment: 5 Case Study 2 (Q2) Case Study 3 (Q3)
	1.4 Comply with legal and organisational reporting requirements.	Written Question 2, 4, 5 Case Study 2 (Q1, Q2) Case Study 3 (Q3) Research Assessment: 5
2. Support people experiencing suspected abuse	2.1 Assess the actual and potential effects of suspected abuse of the person.	Case Study 1 (Q1) Case Study 2 (Q2) Case Study 3 (Q1, Q2, Q3) Research Assessment: 5
	2.2 Explain the person's subjective interpretation of the situation using agreed ranking methods.	Case Study 3 (Q2, Q3)
3. Complete reporting requirements	3.1 Empower the person relevant procedures, to	
	3.2 Determine whether and if the person agree	
	3.3 Obtain consent registration, if applicable	
4. Contribute to systems and procedures	4.1 Follow strategies, as been developed to risk	
	4.2 Monitor systems or effectiveness to support	
	4.3 Identify and report procedures.	
	4.4 Provide input to the systems and procedure	

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Case Study Assessment

TASK SUMMARY:

STUDENTS ARE TO READ THE CASE STUDY AND COMPLETE THE QUESTIONS THAT FOLLOW.

WHAT DO STUDENTS NEED IN ORDER TO COMPLETE THIS ASSESSMENT?

- Access to textbooks and other learning materials
- Access to a computer and the Internet (if students prefer to type their responses).

WHEN AND WHERE DO STUDENTS NEED TO DO THIS?

- Students will do this task in the classroom or lab block – advise students as to which is required.
- Provide students with the due date for this assessment. They can write it in their Student Assessment Booklet.

WHAT DO STUDENTS HAVE TO SUBMIT?

- Answers to all questions.

Note to the assessor:

Students must answer all questions correctly. If you identify that a student has answered any question incorrectly, they will need to be given an appropriate opportunity to re-submit. Students must only submit questions that are correct. If they do not submit all questions, they will not be given an opportunity to re-submit. Discuss any queries for re-submission with the student and ensure the outcome for this task.

INSTRUCTIONS TO STUDENTS:

Case Study 1: Adelaide woman with cerebral palsy

Police are investigating how an Adelaide woman with cerebral palsy was allowed to die in "shocking and degrading circumstances", and have declared her death a major crime.

They say Ann Marie Smith died on April 6 of severe septic shock, multi-organ failure, severe pressure sores, malnutrition and issues connected with her cerebral palsy after being stuck in a care chair for 20 hours a day in her Kensington Park home for more than a year.

The 54-year-old lived alone in Adelaide's eastern suburbs and relied on a carer for all of her needs. After she died in the Royal Adelaide Hospital, a complaint was made to the Health and Community Services Complaints Commissioner about her care by a doctor who treated her there. Police have now opened a manslaughter investigation alongside a coronial inquiry. Detective Superintendent Des Bray said her death had been declared a major crime.

"Unable to care for herself, she was living her days and sleeping at night in the same worn care chair in a lounge room for over a year with extremely poor personal hygiene," he said. "The chair had also become her toilet and there was no fridge in the house and investigators were unable to locate any nutritional food in the house."

Police last week searched offices of the company providing care for her and seized records. On Friday, they attended the address of her care in Hectonville, interviewed the carer, searched the carer's home and seized items for investigation. Victim had major surgery before death.

Superintendent Bray said the carer attended Ms Smith's home on April 5 and called an ambulance after discovering her in a "semi-conscious state". She was taken to the Royal Adelaide Hospital, where she had major surgery to remove rotting flesh from severe pressure sores on her body. She then went into palliative care and died the next day. Superintendent Bray said